

# Form I-9 Acceptable Documents

All documents containing an expiration date must be unexpired.

Employees may present one selection from List A **or** a combination of one selection from List B and one selection from List C.

<b><u>LIST A</u></b>	<b><u>OR</u></b>	<b><u>LIST B</u></b>	<b><u>LIST C</u></b>
DOCUMENT THAT ESTABLISHES <b><u>BOTH</u></b> IDENTITY <b><u>AND</u></b> EMPLOYMENT AUTHORIZATION	<b><u>OR</u></b>	DOCUMENTS THAT ESTABLISH IDENTITY <b>Your List B documentation must contain a photograph</b>	DOCUMENTS THAT ESTABLISH EMPLOYMENT AUTHORIZATION
<ol style="list-style-type: none"> <li>1. U.S. Passport or Passport Card</li> <li>2. Permanent Resident Card or Alien registration Receipt Card (Form I-551)</li> <li>3. Foreign passport with temporary I-551 stamp or printed notation on a machine-readable immigrant visa (MRIV)</li> <li>4. Employment Authorization Document the contains a photograph (Form I-766)</li> <li>5. For an individual temporarily authorized to work for a specific employer because of his or her status or parole:               <ul style="list-style-type: none"> <li>- Foreign passport; and</li> <li>- Form I-94 or Form I-94A that has the following:                   <ol style="list-style-type: none"> <li>1. The same name as the passport; and</li> <li>2. An endorsement of the individual's status or parole as long as that period of endorsement has not yet expired and the proposed employment is not in conflict with any restrictions or limitations identified on the form.</li> </ol> </li> </ul> </li> <li>6. Passport from the Federated States of Micronesia (FSM) or the Republic of the Marshall Islands (RMI) with Form I-94 or Form I-94A</li> </ol>	<b><u>OR</u></b>	<ol style="list-style-type: none"> <li>1. Driver's License or ID Card issued by a State or outlying possession of the United States provided it contains a photograph and information such as name, DOB, address etc.</li> <li>2. ID Card issued by federal, state, or local government agencies or entities provided it contains a photograph and information such as name, DOB, address etc.</li> <li>3. School ID Card with a photograph (<b>Current school year only 2023 - 2024</b>)</li> <li>4. Voter's registration card</li> <li>5. U.S. Military card or draft record</li> <li>6. Military dependent's ID card</li> <li>7. U.S. Coast Guard Merchant Mariner Card</li> <li>8. Native American Tribal document</li> <li>9. Driver's license issued by a Canadian government authority</li> </ol> <p style="text-align: center;"><b>For persons under age 18 who are unable to present a document above:</b></p> <ol style="list-style-type: none"> <li>10. School record or report card</li> <li>11. Clinic, doctor, or hospital record</li> <li>12. Day-care or nurse school record</li> </ol>	<ol style="list-style-type: none"> <li>1. A Social Security Account Number card, unless the card includes one of the following restrictions:               <ul style="list-style-type: none"> <li>• NOT VALID FOR EMPLOYMENT</li> <li>• VALID FOR WORK ONLY WITH INS AUTHORIZATION</li> <li>• VALID FOR WORK ONLY WITH DHS AUTHORIZATION</li> </ul> </li> <li>2. Certification of report of birth issued by the Department of State (Forms DS-1350, FS-545, FS-240)</li> <li>3. Original or certified copy of birth certificate issued by a State, county, municipal authority, or territory of the U.S. bearing an official seal</li> <li>4. Native American tribal document</li> <li>5. U.S. Citizen ID Card (Form I-197)</li> <li>6. Identification Card for use of Resident citizen in the United States (Form i-197)</li> <li>7. Employment authorization document issued by the Department of Homeland Security</li> </ol> <p style="text-align: center;">For examples, see <a href="#">Sections 7</a> and <a href="#">Section 13</a> of the M-274 on <a href="https://uscis.gov/i-9-central">uscis.gov/i-9-central</a>.</p> <p style="text-align: center;">The form I-766, Employment Authorization document, is a List A, Item Number 4. document, not a List C document.</p>
<b>Acceptable Receipts</b>			
May be presented in lieu of a document listed above for a temporary period. For receipt validity dates, see M-274.			
<ul style="list-style-type: none"> <li>- Receipt for a replacement of a lost, stolen, or damaged List A document.</li> <li>- Form I-94 issued to a lawful permanent resident that contains an I-551 stamp and a photograph of the individual.</li> <li>- Form I-94 with "RE" notation or refugee stamp issued to a refugee.</li> </ul>	<b><u>OR</u></b>	<ul style="list-style-type: none"> <li>Receipt for a replacement of a lost, stolen, or damaged List B document.</li> </ul>	<ul style="list-style-type: none"> <li>- Receipt for a replacement of a lost, stolen, or damaged List C document.</li> </ul>

**Note:** ASM uses E-Verify to verify identity and employment authorization. E-Verify requires List B documents contain a photo.